

## JANUARY ORGANIZATIONAL MEETING

Board of Supervisors  
Calhoun County Courthouse  
Rockwell City, Iowa  
Monday, January 4, 2021

The Board of Supervisors of Calhoun County met with the following members present: Jacobs, Legore, and Becker.

The Board meeting was held on Zoom to comply with the COVID-19 Pandemic requirements.

Agenda additions: There were no additions to the agenda.

It was moved by Legore and seconded by Becker to approve the agenda as is with no amendments. Ayes all. Motion carried.

The minutes of the last meeting were read. It was moved by Legore and seconded by Becker to approve the minutes. Ayes all. Motion carried.

The first order of business in the 2021 session was the appointment of a Chairman. It was moved by Becker and seconded by Jacobs to appoint Carl Legore as Chairman and Scott Jacobs as Vice-Chairman. Ayes all. Motion carried.

It was moved by Becker and seconded by Jacobs to name The Calhoun County Journal-Herald and The Graphic-Advocate as the official newspapers for 2021. Ayes all. Motion carried.

Public Comments: No one was present in person or by Zoom for public comments.

Motion by Jacobs seconded by Becker to approve Rich Shinn, Commission of Veteran Affairs Quarterly Report for quarter ending December 2020. Ayes all. Motion carried

Nick Buse, Calhoun/Sac County Engineer was not present. Mike Moeller, Assistant to Engineer, Safety Officer/Zoning and Flood Plain Administrator presented secondary road updates.

Mike Moeller, Assistant to Engineer, Safety Officer/Zoning and Flood Plain Administrator presented Zoning updates.

It was moved by Jacobs and seconded by Becker to appoint Lori Erkenbrack, Treasurer, as Calhoun County Investment Officer and to assign public bidder certificates when no abatement or compromise has been made. Ayes all. Motion carried.

It was moved by Becker and seconded by Jacobs to reappoint Mike Moeller as Zoning Officer and Flood Plain Administrator. Ayes all. Motion carried.

It was moved by Jacobs and seconded by Becker to reappoint Curtis Vanderheiden as Weed Commissioner. Ayes all. Motion carried.

It was moved by Becker and seconded by Jacobs to reappoint Shelly Schossow as designated County Agent for HF2494. Ayes all. Motion carried.

It was moved by Jacobs and seconded by Becker to set every Tuesday at 9:00 a.m. as the meeting date of the Board of Supervisors and the first working day of the year (organizational meeting) and to approve the writing of warrants on the second and fourth Tuesday of each month. All claims presented for payment must have legitimate receipts, if no receipt-payment will be denied. All claims are due by 4:30 pm, Wednesday preceding the claim date. Ayes all. Motion carried.

Shari Kastein, Executive Director of Family Crisis Centers presented FY 21/22 budget request.

It was moved by Becker and seconded by Jacobs to reappoint Dr. Charles Comstock, MD, Lake City, as County Medical Examiner, and Kerrie Hull, Giacomo (Jack) Parisi, Luke Winkelman, and Nicholle Winter, as Medical Examiner Investigators. Ayes all. Motion carried.

It was moved by Jacobs and seconded by Becker to approve the attendance of county employees to schools of instruction and county meetings including mileage and necessary expenses. A maximum of \$50.00 per day, with detailed meal receipts attached, will be paid for authorized work activities requiring an overnight stay. Per IRS Publication 15-B, any expense for noon meals or any other meal expenses not requiring an overnight stay (receipt required) will be considered a taxable fringe benefit and will be reimbursed to the employee via payroll. Alcoholic beverages and/or tips for the meal will not be reimbursed. Expense for the rate for all mileage will be paid by Calhoun County for use of personal vehicles at \$0.50 per mile (depending on the department policy) and will pay the necessary parking fees while at meetings with receipts attached. Ayes all. Motion carried.

It was moved by Becker and seconded by Jacobs to appoint Phil Heinlen, Rockwell City Mayor, as Chairman; Pat Riley, Sheriff; the Board of Supervisor's Chairman; the mayors of all towns/or designees in Calhoun County;

and Shane Voith, Emergency Management Coordinator to the Emergency Management Commission. Ayes all. Motion carried.

Dawn Mentzer, Rolling Hills CEO presented FY 21/22 budget requests.

It was moved by Becker and seconded by Jacobs to appoint Brian Blomme as primary drainage engineer and watchman with ISG, Storm Lake and Jacobson-Westergard & Assoc. Inc., Estherville, Bolton & Menk, Inc. Spencer, as secondary drainage watchman and drainage firms for all the drainage districts and Mary Lauver, Lake City as the Drainage Attorney. Ayes all. Motion carried.

It was moved by Becker and seconded by Jacobs to reappoint those to the Compensation Commission for Condemnation proceedings (see list on file in the Auditor's Office). Ayes all. Motion carried.

It was moved by Jacobs and seconded by Becker to set the following legal holidays for 2021:

New Year's Day	Friday, December 31
Presidents' Day	Monday, February 15
Memorial Day	Monday, May 24
Independence Day	Monday, July 5
Labor Day	Monday, September 6
Veteran's Day	Thursday, November 11
Thanksgiving Day	Thursday, November 25
Friday after Thanksgiving	Friday, November 26
Christmas Eve off at NOON	Thursday, December 23
Christmas Day	Friday, December 24

Ayes all. Motion carried.

It was moved by Jacobs and seconded by Becker to appoint Carl Legore to the following committees:

Board of Supervisors - Chairman

Board Chairman Only:

Emergency Management Commission

All Supervisors:

Calhoun County Owned Property

E911 Board

Enterprise Zone Commission

Delegate:

Board of Health

Calhoun County MATRIX Point of Contact

Calhoun County Public Information Officer

Calhoun County Wellness Committee

DECAT Board

Elderbridge Area on Aging Agency

HIPAA Board

Interagency Committee

Pathfinders Board

New Opportunities Board-Carroll

Raccoon River Water Shed Management Coalition

Second Regional Judicial District Department of Correctional Services

Service Area Advisory Board

Alternate:

Central Iowa Juvenile Detention Center- Eldora

Rolling Hills Community Services Region

Ayes all. Motion carried

It was moved by Legore and seconded by Becker to appoint Scott Jacobs to the following committees:

Board of Supervisors- Vice-Chairman

All Supervisors:

Calhoun County Owned Property

E911 Board

Enterprise Zone Commission

Delegate

Calhoun County Business Park

Calhoun County Conservation Board

Calhoun County Courthouse Security

Calhoun County Health Insurance Committee

Dakota Access Pipeline-Representative

Des Moines Water Works-Representative

EMS Advisory Board

HR Point of Contact

Iowa Drainage District, District Association Board

Joint Drainage District #181 Interim Board

Region V Hazardous Executive Commission

Rolling Hills Community Services Region

Sac/Calhoun/Buena Vista County-Drainage Representative

Alternate:

Calhoun County Economic Development

Pathfinders Transportation Advisory Committee

Ayes all. Motion carried.

It was moved by Jacobs and seconded by Legore to appoint Scott Becker to the following committees:

Board of Supervisors - Member

All Supervisors:

Calhoun County Owned Property  
E911 Board  
Enterprise Zone Commission

Delegate:

Calhoun County Economic Development Committee  
Central Iowa Juvenile Detention Center, Eldora  
Community Family Resources-Webster City  
Homeward Housing Trust Fund Committee  
Iowa Workforce Development  
Linking Families & Communities  
Safety Committee

Alternate:

Calhoun County Conservation  
Interagency Committee  
Second Regional Judicial District Department of Correctional Services

Ayes all. Motion carried.

Scott Larsen, Twin Lakes Christian Center Executive Director presented FY 21/22 budget request.

Shelly Schossow, Environmental Specialist presented 2021 Matrix Resolution. Motion by Jacobs seconded by Becker to approve Matrix Resolution 2021-1. Ayes all. Motion carried.

### **RESOLUTION #2021-1**

#### **2021 CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2021, and January 31, 2022, and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CALHOUN COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

It was moved by Jacobs seconded by Becker to reappoint Steve Rosenboom to the Conservation Board for a five-year term expiring December 31, 2025. Ayes all. Motion carried.

Dewey Snyder, Facilities Director presented a change order to the Courthouse security updates from Kidwell.

Pat Riley, Calhoun County Sheriff and Sara Ayala, Civil Clerk presented revisions to the FY 21/22 budget request.

It was moved by Jacobs and seconded by Becker to (re)appoint the following to the Zoning Commission for one-year term: Katherine Linder, Manson; Richard Peters, Manson; Mike Powers, Rockwell City; Aaron Ramthun, Manson and Calhoun County Engineer. Ayes all. Motion carried.

It was moved by Cooper and seconded by Jacobs to appoint Carl Legore, Supervisor; Jill Heisterkamp, Rockwell City Economic Development Representative and John Hepp, Rockwell City Council, to the Pathfinders Strategic Partners (one-year term). Ayes all. Motion carried.

It was moved by Becker and seconded by Jacobs to appoint Nick Buse, Calhoun/Sac County Engineer as a representative to the Calhoun County Landfill Board and as a representative to the Pathfinders Transportation Advisory Committee. Ayes all. Motion carried.

COVID-19 updates. The situation will continue to be monitored.

Motion by Jacobs seconded by Becker to adjourn until Tuesday, January 12th, 2021 at 9:00 A.M. for their next regularly scheduled meeting. Due to the COVID-19 Pandemic and social distancing requirements, the meeting will be available to the public by Zoom. Instructions to attend the meeting on Zoom

are available on [www.calhouncounty.iowa.gov](http://www.calhouncounty.iowa.gov) under the public notices tab. Ayes all. Motion carried.

\_\_\_\_\_  
Carl Legore, Chairman

\_\_\_\_\_  
Scott Jacobs, Vice-Chairman

\_\_\_\_\_  
Scott Becker, Member

\_\_\_\_\_  
Robin D. Batz, Auditor